



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Post For Expiring Terms On The Site Plan And Architectural Review Committee

MEETING DATE: January 7, 2004

PREPARED BY: City Clerk

RECOMMENDED ACTION: That Council, by motion action, direct the City Clerk to post for the following vacancy on the Site Plan and Architectural Review Committee.

BACKGROUND INFORMATION: Two terms on the Site Plan and Architectural Review Committee are due to expire in January 2004. It is, therefore, recommended that the City Council direct the City Clerk to post for the expiring terms below.

Site Plan and Architectural Review Committee

Donald P. Kundert	Term to expire January 1, 2004
Roger Stafford	Term to expire January 1, 2004

State statute requires that the City Clerk post for vacancies to allow citizens interested in serving to submit an application. The City Council is requested to direct the City Clerk to make the necessary postings.

FUNDING: None required.

A handwritten signature in cursive script, reading "Susan J. Blackston".

Susan J. Blackston
City Clerk

SJB/JMP

APPROVED:

A handwritten signature in cursive script, reading "H. Dixon Flynn".

H. Dixon Flynn, City Manager

CITY COUNCIL

LARRY D. HANSEN, Mayor
JOHN BECKMAN,
Mayor Pro Tempore
SUSAN HITCHCOCK
EMILY HOWARD
KEITH LAND

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 333-6702
FAX (209) 333-6807

H. DIXON FLYNN
City Manager
SUSAN J. BLACKSTON
City Clerk
RANDALL A. HAYS
City Attorney

January 8, 2004


Roger Stafford


A review of our records indicates that your term on the **Site Plan & Architectural Review Committee (SPARC)** expired on January 1, 2004. City Council, at its regular meeting of January 7, 2004, directed the City Clerk to post for this expired term. If you are interested in seeking reappointment for an additional **4-year term**, please complete the enclosed application form. This document will act as your request for reappointment and also serve to update our records.

The deadline to file an application of interest in reappointment for the current recruitment process is Monday, February 9, 2004 at 5:00 p.m. in the City Clerk's Office. If we do not receive your application by the deadline, we will assume that you are not interested in being considered for reappointment.

Thank you very much for your past service. Please do not hesitate to contact the City Clerk's office should you have any questions.

Sincerely,



Susan J. Blackston
City Clerk

SJB/JLT

Enclosure
cc: B&C Liaison
Follow-up
B&C file

CITY COUNCIL

LARRY D. HANSEN, Mayor
JOHN BECKMAN,
Mayor Pro Tempore
SUSAN HITCHCOCK
EMILY HOWARD
KEITH LAND

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 333-6702
FAX (209) 333-6807

H. DIXON FLYNN
City Manager
SUSAN J. BLACKSTON
City Clerk
RANDALL A. HAYS
City Attorney

January 8, 2004

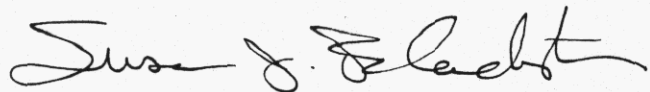
Donald P. Kundert


A review of our records indicates that your term on the **Site Plan & Architectural Review Committee (SPARC)** expired on January 1, 2004. City Council, at its regular meeting of January 7, 2004, directed the City Clerk to post for this expired term. If you are interested in seeking reappointment for an additional **4-year term**, please complete the enclosed application form. This document will act as your request for reappointment and also serve to update our records.

The deadline to file an application of interest in reappointment for the current recruitment process is Monday, February 9, 2004 at 5:00 p.m. in the City Clerk's Office. If we do not receive your application by the deadline, we will assume that you are not interested in being considered for reappointment.

Thank you very much for your past service. Please do not hesitate to contact the City Clerk's office should you have any questions.

Sincerely,



Susan J. Blackston
City Clerk

SJB/JLT

Enclosure
cc: B&C Liaison
Follow-up
B&C file



***Please call to confirm receipt of this item 333-6702
and fax a proof before publication to 333-6807***

AD INSTRUCTIONS

**SUBJECT: ACCEPTING APPLICATIONS – BOARD/COMMISSION/COMMITTEE
Two (2) Vacancies – Site Plan & Architectural Review Committee (SPARC)**

TOTAL REQUEST: One (1) BORDERED AD please

PUBLISH DATE(s): SATURDAY, JANUARY 10, 2004

TEAR SHEETS WANTED: One (1) please

SEND AFFIDAVIT AND BILL TO:

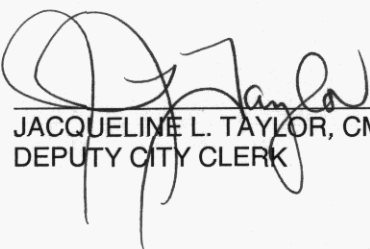
SUSAN BLACKSTON, CITY CLERK
City of Lodi
P.O. Box 3006
Lodi, CA 95241-1910

DATED: JANUARY 8, 2004

ORDERED BY:

SUSAN J. BLACKSTON, CITY CLERK

JENNIFER M. PERRIN, CMC
DEPUTY CITY CLERK



JACQUELINE L. TAYLOR, CMC
DEPUTY CITY CLERK

PATRICIA OCHOA
ADMINISTRATIVE CLERK

Lisa: Please verify receipt of fax and provide a proof BEFORE publication

Faxed to the Sentinel at **369-1084** at 12:40 P (time) on 1/8/04 (date) 2 (pages)
CONFIRMATION BY Lisa Phoned to confirm receipt of all pages at 2pm (time) PO Jen Jac



City of Lodi

ANNOUNCEMENT

Two (2) Vacancies on the Site Plan & Architectural Review Committee (SPARC)

The City of Lodi is currently accepting applications for the **Site Plan & Architectural Review Committee (SPARC)**, developed to assist the Planning Commission in reviewing site plans and architectural drawings in order to determine compliance with zoning ordinances and to promote the orderly development of the City.

SPARC meets at 5:15 p.m. on the 1st and 3rd Mondays of each month at the Carnegie Forum, and consists of 5 members, each serving 4-year terms.

Applications are now being accepted to fill two (2) vacancies on SPARC. Both are 4-year terms which expire on January 1, 2008.

Applications may be obtained from the **City Clerk's office at 221 W. Pine St., 2nd floor. For more information call 333-6702, or access the City's Web site at www.lodi.gov.**

Appointments to the committee will be made by the Mayor with Council approval.

Note: You must be registered to vote in the City of Lodi at the time of application. If appointed, you will be required to complete a Statement of Economic Interest. This is a volunteer, unpaid position.

Filing Deadline: Monday, February 9, 2004 at 5:00 p.m.